

EMPLOYMENT OPPORTUNITY

Healthy Child Coalition – Central Region

CO-ORDINATOR

POSITION SUMMARY:

Under the direction of the Healthy Child Coalition - Central Region (HCC-CR) Steering Committee, the Coordinator works in collaboration with community partners within the geographical boundaries of the former Regional Health Authority of Central Manitoba (RHA-Central) to assess, plan, implement and evaluate programs and strategies specific to the identified needs of families with children aged 0-6. The coordinator acts as a resource for family resource /parent child programs in the region.

Education/Certification: Baccalaureate Degree or Diploma in an area related to early childhood development.

Knowledge/ Experience: Early childhood development
Community development principles and strategies
Adult learning principles
Group facilitation skills
Working in rural communities.
Public speaking

Skills/Competencies: Effective oral and written communication skills
Ability to work independently
Leadership skills & ability to work as a team member
Strong interpersonal, communication and organizational skills
Computer skills are essential

Work Conditions: Valid driver's license and vehicle (travel will be required)
Must live within Central Region boundaries.
Ability to work flexible hours and to work evenings and weekends
30- 35 hours per week
Office location dependent on residence.
Current Child Abuse Registry/Vulnerable Sector/Criminal Record Checks must be provided

Start Date: May 21, 2019

Salary: Starting at \$20.19 based on experience.

Application letters, along with resume and contact information for three references should be sent to hcc.centralregion@gmail.com

Deadline for applications March 29, 2019

Thank you for all applications received, but only those selected for interview will be contacted.